

**MINUTES  
OF THE BOARD OF DIRECTORS OF  
THE FOREST LAKES METROPOLITAN DISTRICT**

The regular meeting of the Board of Directors of the Forest Lakes Metropolitan District was held on January 9, 2018 beginning at 1:30 p.m. at the Forest Lakes Community Center, Bayfield, Colorado.

Present at the meeting were the following members of the Board of Directors:

Casey Cook, Director, President	--	Present
Richard Hillyer, Vice President	--	Unexcused
Ronnie Foster, Director	--	Present
Brien Meyer, Director	--	Present
Charles Scavo, Director	--	Excused

Also present were Brian Sheffield, Manager for the District; Selina Gallero, Secretary; Rick Ludwig, Maintenance; and various residents.

- Moved to approve Charles Scavo's absence as he contacted Brian in advance. The motion was seconded and it was unanimously approved.
- Moved that Richard Hillyer's absence be unexcused as he did not contact anyone prior to the meeting. The motion was seconded and it was unanimously approved.

**APPROVAL OF AGENDA**

With no additions, deletions, or corrections to the agenda, moved to approve the January 9, 2018 agenda. The motion was seconded and it was unanimously approved.

**APPROVAL OF PREVIOUS MINUTES**

There being no additions, deletions or corrections to the minutes of the regular meeting held on December 12, 2017 moved to approve the minutes. The motion was seconded and it was unanimously approved.

**SPECIAL BUSINESS**

**REPORT FROM OFFICERS AND CONSULTANTS**

**MANAGEMENT REPORT** - Mr. Sheffield reported the following:

1. **WWTP Project.** We are waiting for a bid from Parker Ag for the sludge removal of the waste water treatment plant.
2. **Cease and Desist Order update.** Brian has called and emailed San Juan Basin Health, in regards to the problem resident, for an update but SJBH is reluctant to respond. The deadline for compliance had been extended to January 1, 2018 but at this time we are unsure of what they are doing. A resident who was present at the meeting asked if they could call SJBH for an update and FLMD Board did not object.
3. **Mining & Reclamation Reports.** The annual report for the gravel mining operations, required maps and fees have been submitted.
4. **FireWise and CWPP.** Meetings have been conducted with Upper Pine Fire District, FireWise County Coordinator and Ambassadors, CO State Forest Service District Forester and FLMD. We have discussed the need to update the CWPP and how community education and work groups could be implemented and scheduled to include FL residents.
5. **Resident Complaint on Parking in the ROW.** More legal funds and administrative time has been devoted to responding to a resident's repeated complaint regarding neighbors parking in the Right of Way. This same resident and complaint was addressed in 2015 and 2016. This resident has an expectation that FLMD be more aggressive toward residents parking in the ROW and that we take action to tow vehicles. FLMD's attorney has mailed a letter in regards to this ongoing complaint to the resident.
6. **Conservation Trust Fund Certification of Eligibility.** The CTF forms have been completed and submitted online to DOLA.
7. **Budget Filing.** The budget has been filed electronically on DOLA's site and we have received confirmation.
8. **Forest Lakes Community Group.** Brian met with two FL residents who would like to conduct a potluck at the Community Center for FL residents on January 21<sup>st</sup>. The residents are promoting a network with neighbors who plan shared group activities, share knowledge, arrange rides and errand sharing and other activities for residents within the subdivision.
9. **Fence Cost Share Project.** Historically, FLMD has purchased materials for the stock fence between Mars property and FLMD shop with the landowner paying for labor and installation and removal of the old fence. We

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are currently in the process of obtaining a bid for approximately 1,400 feet of material.

**Maintenance Report.** Rick reported the following:

- Lig Truck was winterized and put in lower yard and Vac Trailer was winterized and placed in the old fire house for the season.
- We replaced the ball joints on the 2001 Ford Pickup.
- We removed the surface aerator on cell 3 of the sewer pond due to ice.
- We cut down and removed dead hazard trees on San Moritz Drive, Green Ridge tank site and Pine Ridge tank site.
- Removed and cleaned grease from the lift station and installed bio blocks.
- Replaced broken or missing snow poles around the subdivision.
- Cleaned culverts at 399 Mesa Drive and 266 Mesa Drive.
- The burn pile is still being burnt as needed.
- We plowed snow once in December.

**FINANCIAL REPORTS**

1. November property tax revenue received was at 99% of the levied property taxes for the year. Tax revenue can include penalties, special assessments and specific ownership taxes, which are not included in the property tax percent collected.
2. Water chart shows that we pumped 2,731,425 gallons of water and can account for 91% of the water used through metered billing for December.
3. If equally collected and expended over 12 months, expenditures and revenues would be at 92% through November. In the General Fund, revenue was at 80% and expenses were at 76%. In the Water Fund, revenue was 78% and expenses at 71%. In the Sewer Fund, revenue was at 81% and expenses at 66%. Combined funds budget expenditures were at 72%.

**UNFINISHED BUSINESS**

Item A. **Water Court Case 10CW44.** Our legal consultant, Wright Water Engineering and FLMD collected all the necessary information for water court showing due diligence on our water rights. The application was submitted in water court by the due date.

**NEW BUSINESS**

**RESOLUTIONS**

- Item A. **2018-01, FLMD Public Posting Locations.** Moved to approve Resolution 2018-01, designating the Mail Stop at 257 Alpine Forest Drive as the public posting location. Other locations include: Metro Maintenance Shop, Dumpsters and La Plata County Clerk's office. The motion was seconded and it was unanimously approved.
- Item B. **2018-02, FLMD District Election Items.** Moved to approve Resolution 2018-02 designating Selina Gallero as DEO, authorizing a ballot election and specifying the polling place at FLMD office, 271 N. Mountain View Drive, #107, Bayfield, CO. The motion was seconded and it was unanimously approved.

**ANNOUNCEMENTS**

Chairman Cook commented that La Plata County Commissioners are reviewing the Land Use Code and there are items that may directly or indirectly affect the residents and encouraged everyone to get involved.


A resident asked why the pizza guy can set up at the bus stop but the dog groomer can't? It was explained that Mr. Wood's Pizza has complied by signing an agreement with FLMD and providing the necessary insurance coverage and the dog groomer was given the same option but has refused to comply therefore, she cannot do business on FLMD property.

**APPROVAL OF DISBURSEMENTS**

The Board considered the bills of the District for payment. Moved that the bills be approved for payment subject to review at time of signing. The motion was seconded and it was unanimously approved.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, the meeting was adjourned at 1:59 p.m.

  
Selina Gallero  
Secretary to the Board of Directors  
Forest Lakes Metropolitan District